



Thank you for your support in this year's International Nanomedicine & Drug Delivery Symposium taking place September 21-23, 2018. We are excited to have you as a part of this year's event. You will find all of the details regarding exhibition in the attached document.

Please fill out the attached form regarding your exhibition so we have all the appropriate information to accommodate you when you arrive. Please return this document to Caroline Amling at [amlingc@ohsu.edu](mailto:amlingc@ohsu.edu) by Wednesday, September 12th.

## Location

Robertson Life Science Building (RLSB), 2730 SW Moody Ave. Portland, OR 97201  
Lecture hall 3A001/3A002

## Exhibitor schedule

Load in: Friday, September 21<sup>st</sup>, 6:00-7:00am  
Load out: Sunday, September 23<sup>rd</sup>, 8:00am-1:00pm

### Friday, September 21st

7:00-8:00am	Registration and breakfast
9:45-10:15am	Coffee break
11:45-1:30pm	Lunch, poster session and exhibition
3:00-3:30pm	Coffee break
5:30-8:30pm	Reception, poster session and exhibition

### Saturday, September 22nd

7:00-8:00am	Registration and breakfast
9:45-10:15am	Coffee break
11:45-1:30pm	Lunch, poster session and exhibition
3:00-3:30pm	Coffee break
6:00-8:30pm	Reception, poster session and exhibition

### Sunday, September 23rd

7:00-8:00am	Registration and breakfast
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We will provide a (2) 7ft tables, (4) chairs, admission for 4 company representatives to the exhibit hall, and one "tuition waived" symposium registration.

A standard power outlet will be provided for your use. If you have additional power needs beyond a standard outlet please include this in the attached form and return to Caroline Amling at [amlingc@ohsu.edu](mailto:amlingc@ohsu.edu) prior to Wednesday, September 12th. We may not be able to accommodate additional power onsite without notice.

## Shipping

If you need to ship items ahead of time, you must notify Caroline Amling at [amlingc@ohsu.edu](mailto:amlingc@ohsu.edu) prior to shipping. Please include number of items, size and packaging type in your notice. Prepackaged and labeled items may be shipped out from the building on Monday the 24<sup>th</sup>.

Please use the below information for shipping:

**Items must be received by Thursday, September 20<sup>th</sup>**

OHSU Protocol & Events  
2730 SW Moody Ave.  
Portland, OR 97201  
Attn: Caroline Amling

### **Loading and Parking**

Exhibitors may unload items on Meade Street (North side of building). Please note there is no long term parking in this area (map attached).

The closest parking near the conference venue is Schnitzer Parking Lot- signs will direct you. The rate is \$3 per hour or \$13 per day to park via the Pay Stations in Schnitzer Parking Lot.